



White Butterfly Wedding Creations

WWW.WhiteButterflyWeddingCreations.com

CEREMONY INFORMATION

Date & Time of Event:

Location's Address:

Bride's Name:

Groom's Name:

Address:

Contact Phone Numbers:

E-mail:

Name of Ceremony Package:

Choice of Color for Flowers/Decoration: Pink Blue Yellow

White Purple Fuchsia Tropical Peacock

Spring Bouquet Red Other _____

Name of Ceremony Reading Vows:

WhiteButterflyWeddingCreations@yahoo.com

561-502-2522

Terms & Conditions

Term/Termination

This agreement will terminate automatically upon completion of the services required by this letter of agreement.

Changes/Cancellations

Any changes made to this letter of agreement must be made in writing and signed by all parties. You may cancel this agreement, in writing, for any reason. If the wedding is canceled, refunds are limited to unearned fees, funds in excess of unused or non-refundable fees and out-of-pocket expenses. If you cancel less than 10 days before the wedding – except for the death of a member of your immediate family – there will be no refund. If the wedding is not canceled, there will be no refund.

Late Start: Your wedding has been given a specific time slot. Other wedding couples may be dependent upon your wedding starting at the specified time so that their wedding may be timely as well. We have agreed to provide services to you at the specified time. Your guests also should rightly expect that the wedding will start on time. Therefore, a late fee will necessarily be charged for any wedding that does not start within 30 minutes of the specified time. **Thirty minutes late will be assessed a \$50.00 late fee.** Any wedding that has not begun within an hour after the scheduled time may be canceled with no refund, at the officiant's discretion.

Acts of God

If an act of God, such as a fire, flood, hurricane or other natural calamity shall cause you to cancel your wedding; I will require payment only for the time actually spent planning your wedding

Permits

If permits are needed for location chosen. It will be solely the responsibility of the couple to provide such Permits, along with a copy provided to White Butterfly Wedding Creations. Unless, specified otherwise and arranged with White Butterfly Wedding Creations

Fees & Payment Schedule

For my services you will pay me a total of \$_____. Payment will be made as follows: A non-refundable retainer in the amount of \$_____ - upon signature of this letter of agreement

If your understanding parallels mine, please sign one copy of this letter and return it to me along with your payment.

Please check one

____ 50% Retainer in the amount of \$_____.
_____ Remaining Balance \$_____.
____ Payment in Full in the amount of \$_____.

Wedding Officiant's signature _____

Accepted:

Bride's signature _____

Groom's signature _____

Date: _____

____ (Initials) I accept the Terms and Conditions stated above.

WhiteButterflyWeddingCreations@yahoo.com

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Wedding Ceremony Agreement and Contract

Dear _____ (bride) & _____ (groom),

Thank you for choosing White Butterfly Wedding Creations as your Personal Wedding Officiant. We look forward to working with you to make your day as special as you deserve it to be.

This Agreement, dated _____, 20____ by and between White Butterfly Wedding Creations (hereinafter called the Officiant) and

_____ (bride)
and _____ (groom)

(hereinafter called the couple) agree as follows:

1. The Officiant shall perform a marriage ceremony for the couple

on the _____ day of _____, 20____ at _____ (time of day)
and at _____ (facility)
located at _____

2. The Officiant warrants that she is a professional Officiant; recognized as a legally ordained minister; fully qualified to officiate at weddings in the State of Florida.

3. The Officiant will provide the following services for the fee of \$_____ under the terms of this agreement. All additional services as listed below are discretionary to the couple and must be agreed to and payment is due prior to the service.

4. The Officiant will work with the couple by e-mail, telephone or in person for no more than an hour to allow them to prepare or chose their custom service. Officiant has sample services available for the couple or the couple may chose to modify the samples, create a ceremony or use one of their own choosing.

5. The Officiant shall arrive at the wedding location approximately 30 minutes prior to the time of the scheduled service for officiating services only. If officiant will be setting up decorations for ceremony , officiant will arrive 90 minutes prior to scheduled ceremony time.

6. In the event that the scheduled officiant is unable to perform the couple's wedding ceremony due to illness, hospitalization, accidents, transportation breakdown or other unforeseeable causes she will make every possible attempt to notify the couple and arrange for another White Butterfly Wedding Creations associate to substitute. In such an event that no substitute is available, all monies paid by the couple to the officiant will be returned and the couple hereby agrees that the officiant will NOT be held liable for any damages (including punitive) due to the non-performance of the ceremony or function.

7. The Officiant gives permission to the couple to use his/her likeness in any photographs, videos or other recording media in any manner for any purpose they wish. Likewise the couple gives permission to White Butterfly Wedding Creations to use their likeness in any photographs, videos or other media for marketing purposes.

In consideration for these services, the couple agrees as follows:

1. The couple understands that they must obtain a valid marriage license from the appropriate jurisdiction for which the ceremony will be performed and shall provide such valid marriage license to the Officiant to review and execute prior to the ceremony. The Officiant cannot and will not perform a marriage ceremony without receiving the appropriate valid marriage license prior to the ceremony.
2. Upon presenting a valid marriage license to the Officiant, the couple will sign the official marriage certificate. The responsibility for filing this certificate with the county clerk's office is solely that of the Officiant. The Officiant is legally obligated to return the completed License to the County Clerk's office where the License was obtained by the couple within 30 days of the wedding ceremony.
3. The Officiant may provide the couple with a souvenir folder containing the customized ceremony and a formal (not legal) wedding certificate suitable for framing. If desired. The fee for this is an additional \$25.00 and must be paid along with all other service fees prior to the ceremony.
4. This agreement is valid for the wedding service for the place and date stated above. Any change to time, place or date must be agreed to in advance by the Officiant and may be subject to additional fees. The couple realizes that the Officiant performs other ceremonies for other couples and that excessive lateness or change of time can create a serious conflict in the Officiant's schedule. If the couple changes the time or date of the scheduled ceremony without the Officiant's consent, the Officiant reserves the right to cancel the performance of the ceremony, and shall in no way be held responsible or liable in any manner for such non-performance.
5. The couple agrees to pay the Officiant the ceremony performance fee of \$_____ as listed above plus any additional agreed upon services or unusual travel expenses not listed above. To reserve the date, a non-refundable retainer fee of \$_____ shall be remitted with this signed agreement. The remaining balance is due _____10 days prior to ceremony. Unless, _____ previous agreement has been made with Officiant to have balance due be paid day of, before ceremony is to begin, in cash only.
6. Fees are based upon the amount of service time agreed upon above. If the service is to go beyond the specified times, the couple agrees to pay the Officiant \$50 per half hour (30 minutes) for all additional time.

(Initials)

WhiteButterflyWeddingCreations@yahoo.com

561-502-2522

This agreement and any attachments constitute the entire agreement between the parties and may not be modified except in writing signed by both parties. No other representation or promises have been made except those that are set out in this agreement.

IN WITNESS HERE, the undersigned have executed this Wedding Ceremony Agreement as of the date stated above.

Date: _____

Form of Payment Received:

_____ Cash _____ Check _____ Cashier Check _____ Direct Deposit

**Please make checks Payable To
White Butterfly Wedding Creations**

Please send signed contract along with payment to

**White Butterfly Wedding Creations
c/o Melissa Wexler
109 Easter Ct NE
Lake Placid, FL 33852**

or Direct Deposit / Wire Transfer

**Wells Fargo Bank
White Butterfly Wedding Creations by Melissa C Wexler
Account # 2579742582**

Bride's Signature _____

Groom's Signature _____

Wedding Officiant's Signature _____